APPENDIX 14 Application form for funding from the Ministry of Education and Culture, Sports Research 2020 (the form is filled in in Finnish)

|  |
| --- |
| **APPLICATION FORM FOR SPORT SCIENCE RESEARCH PROJECTS FROM THE MINISTRY OF EDUCATION AND CULTURE 2020** |
| **1. GENERAL INFORMATION** |
| Application number from Academy of Finland online services      |
| Applicant (unit of application)      | Responsible researcher      |
| Applicant’s bank details (iban code & bic code)      |
| The research is aimed at the following thematic area:[ ]  Promoting a physically active lifestyle[ ]  Ensuring equal access to physical activity[ ]  Increasing participation in sports and physical activity[ ]  Responsibility in elite sports and achieving results |
| The research will start in mm/yy      | The research is estimated to end in mm/yy      |
| **2. FUNDING FOR 2020** |
| **2.1 FINANCIAL PLAN FOR YEARS** | **2020** | **2021** | **2022** |
| Total cost of research (€) |  |  |  |
| Funding applied from the Ministry of Education and Culture |  |  |  |
| Self-financing by the research community (€) |  |  |  |
| Other received/applied for funding (more details in section 2.3) (€) |  |  |  |
| **2.2 ITEMISATION OF THE FUNDING APPLIED FOR FROM THE MINISTRY OF EDUCATION AND CULTURE FOR 2020** |
| **WAGES**The amount of the salaries applied for must be in proportion to the average salary level of the site of research. |
| Name[[1]](#footnote-1)1 | Wages total (€/month/person) minus indirect labour costs | Wages total incl. indirect labour costs (max 30%)/month | Person months | Total/ year (€) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  | **Total of all wages (€)** |  |
| **DISCRETIONARY GOVERNMENT TRANSFERS** |
| Name | Size of grant €/month | Person months | For what purpose is the grant applied? | Total/ year (€) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  | **Grants total (€)** |  |
| **OTHER COSTS** |
| **Materials, supplies and other goods** (itemisation) | Total/ year (€) |
|       |       |
| **Attendance at conferences and meetings**, max. EUR 5,000/year (description: name of participant, conference/meeting, date, place, grounds for attendance, costs (€)) | Total/ year (€) |
|       |       |
| **Other costs** (itemisation) | Total/ year (€) |
|       |       |
| **Total of overheads applied for (€)**The total of overheads sought is calculated based on the sum of wages, grants and other costs sought. The amount of overheads granted cannot exceed **15 per cent**. |       |
| **TOTAL COSTS APPLIED FOR IN 2020 (€)** |       |
| **2.3 ACCOUNT OF FUNDING RECEIVED, SOUGHT AND TO BE APPLIED FOR THE RESEARCH** (Under the Act on Discretionary Government Transfers (688/2001), the applicant is required to notify the Ministry of Education and Culture of any changes that may take place in the funding of the research.) |
| Subsidies already allocated for the research / financier | Applied (€) | Granted (€) | Date on which funding was granted mm/yy | What will/has the aid be/been used for? |
|       |       |       |       |       |
| Pending funding applications / Financier | Applied (€) | Application period ended on | What will the aid be used for? |
|       |       |       |       |
| The intention is to seek funding for the research / Financier | Application period will end on | For what purpose will the aid be sought? |
| **3. RESEARCH GROUP** |  |  |
| Responsible researcher / Name | Degree | Job title in the project |
|  |  |  |
| Researchers / Name | Degree | Job title in the project |
|  |  |  |
| Post-graduate students / Name | Degree | Job title in the project |
|  |  |  |
| Others / Name | Degree | Job title in the project |
|  |  |  |
| **4. SIGNIFICANCE OF THE RESEARCH FROM THE VIEWPOINT OF SPORT POLICY** Description of the significance of the research from the viewpoint of sport policy. |
|       |
| **5. RESEARCH COMMUNICATIONS AND THE UTILISATION OF RESULTS** Description of research communications and the dissemination and utilisation of results from the viewpoint of policy-making |
|   |
| **6. ACCESS TO DOCUMENTS** |
| **Public access to research plan (subsection 21 of Section 24 of the Act on the Openness of Government Activities)**Applications for discretionary government transfers in sport sciences constitute public documents with the exception of research plans and the progress report. Would you prefer the summary for the research to be confidential as well? [ ]  Yes [ ]  No**Access to decisions**The information on the form will be stored in information systems that support the processing of discretionary government transfers from the Ministry of Education and Culture. When the applicant is a natural person, he or she may check his or her information from the Registry of the Ministry of Education and Culture (Personal Data Act 523/1999). Decision information on subsidy granted to a private person [ ]  may be published online (recipient, purpose for use, assessment results and the sum allocated) [ ]  may not be published |
| **7. ALLEKIRJOITUKSET** |
| The Ministry of Education and Culture requires that sport science research projects financed by it comply with the guidelines issued by the Finnish Advisory Board on Research Integrity ([www.tenk.fi](http://www.tenk.fi)). If it is found that the applicant has failed to follow the guidelines, the funding will be terminated and any payments already made will be subject to a clawback. By singing the application, the director of the institution and the responsible researcher undertake to comply with the guidelines on research integrity.By signing the application form, the researcher responsible for the project and the director of the institution where the research will be conducted indicate that they have familiarised themselves with the guidelines for application and comply with the instructions provided. Through the signature of the responsible researcher and the director of the institution where the research is conducted, the institution undertakes to secure basic conditions for the project that are the same as with all other researchers at the institution and to comply with the guidelines on research integrity. |
| **Signature of the director of the institution in which the research is conducted** (time and place, signature and name)      |
| **Signature of responsible researcher** (time and place, signature and name)      |
| **Signatures of research group2** (time and place, signature and name)      |

2 In addition to the head of the unit which is applying for the grant and the responsible researcher, the application form is signed by those researchers for whom the project is seeking remunerations for and who are seeking personal grants in 2016.

1. 1 If a researcher has yet to be appointed, NN is marked down in the section of the form and the level of the degree as, for example, doctorate. [↑](#footnote-ref-1)